Tips from Seasoned Pros

- **Nothing Succeeds like Success.**
  Start with a simple project that is very likely to succeed, even if it is a modest one. Don't hesitate to ask suppliers and colleagues for help choosing.

- **Jump in!**
  You *can* learn something watching a webinar—but you can only master something by actually doing it. Nothing substitutes for experience. Everyone is nervous the first time: you will get over it and succeed.

- **Communicate, communicate, communicate.**
  - Stay in touch with all participants, help and encourage, never criticize, remove obstacles - grace under pressure.
  - Make sure projects are visible throughout the company: circulate regular progress reports, copy top management on important events, publicly celebrate milestones and successes.

- **You cannot be too modest.**
  Spread the praise and kudos around. There's a saying in project management: "Less credit means more results."